

Safe Operating Procedure



PPE Required



General Safety Instructions

- Complete pre-start checklist
- Read Manufacturers Operation Manual (www.flexihire.com.au)
- Report any faults or damage to Flexihire 1300FLEXIHIRE
- Do not wear loose clothing or jewellery
- Do not operate equipment near pedestrians or people
- Do not operate without the appropriate PPE as detailed
- Do not operate equipment under the influence of drugs or alcohol

Top 3 Safety Points

- Read and understand the Safe Operating Procedure
- Only Load and Unload trailer when it is connected to a vehicle
- Operating a Mini SkidSteer on a hill is very dangerous only drive directly up and down slopes with bucket as low to ground as possible.

General Engine Safety

- **Refuelling** – Do not smoke, or introduce ignition source, always turn engine off and allow engine to cool first, relieve fuel pressure by loosening cap slowly, wipe clean any fuel spills prior to re-start, If fuel spilled on clothes change clothes, ensure cap is replaced & store fuel vessel away from work area
- Do not breathe fuel vapour & replace cap securely after fuelling
- Do not operate engine without adequate ventilation
- Beware of hot surfaces on engine & other parts

Mini Skidsteer Loader



Risk Assessment

- Assess the immediate work area for any hazards
- Control or eliminate all the risks associated with the hazards
- Hazards to check for that may require risk control-
 - ☐ Overhead power lines
 - ☐ Digging
 - ☐ Confined space
 - ☐ Traffic & moving machinery
 - ☐ Stored energy – air, hydraulic, electricity, pressure
 - ☐ Working at height
 - ☐ Falling objects
 - ☐ High Voltage
 - ☐ Any stored energy

Operating Safety Instructions

Do not operate any control levers unless you are standing on the platform with both feet and firmly holding the handles	When changing attachments always ensure that the locking pins are fully engaged prior to operation
Ensure the Auxiliary hydraulic lever is in the centre position prior to starting	Always carry the load as low to the ground as possible
Know where the ignition switch is located in case of emergency	Do not operate on or near embankments or ditches and beware of soft or damp ground that may give way
Do not move the hydraulic levers harshly – use very soft and steady motions	Do not operate on slopes greater than 15 degrees and only drive directly up and down slopes not across
Do not operate loader if you do not have vision as required by your standard Drivers Licence	Always have the heavy end of the machine uphill. With a full load the bucket end is heaviest, empty loads the rear of the machine is heaviest
Plan work area prior to operation	Never have more than one person operating or riding on machine
Avoid lifting attachments manually – use the loader where possible	Never step off operating platform with load raised
When loading or unloading on a trailer ensure the trailer is attached to a vehicle and do not load or unload on a hill. If you can not unload or load on flat ground then the towing vehicle should be pointing downhill and not be greater than 15 degrees	Never allow children to operate machine
	Avoid sharp turns
	Do not park on uneven ground
Maintain proper tyre pressure – refer manufacturer specifications	Always remove the key when not in use
	Never open the radiator cap when the engine is running or hot